

**ST. LUKE THE EVANGELIST CATHOLIC SCHOOL
EXECUTIVE LEADERSHIP COUNCIL MEETING**

Meeting Minutes

June 27, 2023

7:15 pm - Immediately Following Committee Meetings

Mission Statement

The members of St. Luke the Evangelist's Catholic School, together with our parish, commit to serving the students by ensuring that the teachings and values of Jesus Christ are integrated in all aspects of school life. We will serve as partners in the formation of life-long learners and living witnesses of Christ by leading lives of faith and stewardship.

1. Opening Activities (5 minutes)

- a. Call to Order — Father Ken Halbur at 7:19 pm
- b. Opening Prayer
- c. Roll Call – Steve Pins
 - i. Voting Members Present – Steve Pins (President), Chrissy Eberhart (Vice President), Sam Knezevic (Treasurer), Susan Grebasch (Secretary), Committee Chairs: Emily Haack, Madeline Kerr, Dillon Murray. Meghan Rupiper and Melissa Stewart were absent.
 - ii. Non-voting Members Attending – Principal Misty Hade, Father Ken Halbur, Assistant Principal Sara Hazel.
- d. Call for Additional Agenda Items – All members
 - i. None.
- e. Approval of Agenda – All members
 - i. Motion to approve agenda by Madeline Kerr, Emily Haack second. All present approved.

2. Open Forum (non-Board member presents information to the board)

- a. None.

3. Administrative Report – Principal Misty Hade

- a. No additional information

4. Update From Fr. Ken

- a. Getting in quotes for the road to the north of the parish. Start to finish should be around 20 days once they start.
- b. School crossing – will need to staff it with adult volunteers or end up supplementing a full-time person.

5. Discussion Items

- a. Updates from Committee Chairs
 - i. Academics/Extracurricular/SIAC – Meghan Rupiper (Steve Pins representing)
 1. Adding additional extra-curricular activities with a company called YEL. They will provide activities like chess, STEM and coding for different ages.
 2. Still looking at adding a cooking class.
 - ii. Community/Hospitality/Social – Melissa Stewart (Madeline Kerr representing)
 1. Green Par-Tee registration underway.
 - iii. Faith & Service – Emily Haack
 1. School mission days will be tied to the Be a Saint Kids Club Saint-of-the-Month and Parish tithing.
 2. Counselor will also be teaching the Saint-of-the-Month virtues to classes.
 - iv. Fundraising – Madeline Kerr
 1. Working on more grants.

2. Trying to combine with other groups in the school and parish to create a database of sponsors/donations/timing, etc.
 - b. New Board Member(s)
 - i. Dillon Murray taking over as Treasurer as Sam Knezevic ends his term.
 - ii. Adding Katie Lensch as new member.
 - iii. Chairs remain the same with new liaisons:
 1. SIAC/Academic/Extra-Curricular – Meghan Rupiper chair, Steve Pins and Katie Lensch (post meeting add) representatives.
 2. Faith – Emily Haack chair, Chrissy Eberhart and Susan Grebasch representatives.
 3. Community/Fundraising – Madeline Kerr, chairs, Melissa Stewart and Dillon Murray, representatives
 - c. Finalization of Next Year’s Meeting Schedule with Only Three Committees
 - i. August meeting will discuss new meeting structure and timing.
 - d. REMINDER: Schedule Change for **August Meeting to Wednesday, August 16, 2023**
- 6. Introduction of New Items**
- a. None.
- 7. Fr. Ken’s Comments**
- a. Back-to-school mass on August 20th will be done by the Middle Schoolers at the 10:30 am Mass.
 - b. Bishop’s Dinner on August 26 – St. Luke’s will have a table in honor of Mrs. Hade’s recognition as Administrator of the Year.
- 8. Adjournment** - All member vote
- a. Motion to adjourn at 8:10 pm by Madeline Kerr, Sam Knezevic second, all present approved.
- 9. Closing Prayer**
- 10. Next Meeting:** Wednesday, August 16, 2023, 7:15 pm (Immediately following committee meetings)

June Leadership Council Report 2023
St. Luke the Evangelist Catholic School~ Misty Hade and Sara Hazel

Collective Commitments:
 We Pray~We Learn~We Serve

Mission:
 St. Luke the Evangelist Catholic School is a collaborative community where ALL are respected, encouraged, and challenged.

Vision:
 We are committed to building faith, academic, and emotional growth for each individual.

- Enrollment Numbers: 2023-2024 moving target at this time - approximately 345
- What is keeping us busy?
 - Pray:
 - Working on staff retreat with St. Anthony’s and St. Joseph for August
 - Bringing back Faith Families
 - Meeting with Emily Haack about Faith Committee

- Learn:
 - Taking classes on The Science of Reading
 - Attending NCEA webinars
 - Administrator Meeting
 - Working on our Professional Learning Plan
 - Working on our School Improvement Plan
 - Inservice schedule for August
 - Education Savings Accounts
 - Middle School ELA training
 - Safety Grant almost complete
 - Geo-mapping of campus complete
 - Mrs. Stevens signed up for year 2 of PLTW grant training
- Serve:
 - Cleaning classrooms
 - Cleaning storage rooms
 - Moving furniture
- Success
 - Summer Camps
 - Tutoring
 - Ordering complete
 - All classroom teachers are hired.
 - New staff have emails and paperwork complete