

**ST. LUKE THE EVANGELIST
CATHOLIC SCHOOL LEADERSHIP COUNCIL MEETING
Meeting Minutes
August 30, 2022 6:30pm**

Mission Statement

The members of St. Luke the Evangelist's Catholic School, together with our parish, commit to serving the students by ensuring that the teachings and values of Jesus Christ are integrated in all aspects of school life. We will serve as partners in the formation of life-long learners and living witnesses of Christ by leading lives of faith and stewardship.

1. Opening Activities

- a. Call to Order — Steve Pins at 6:31 pm
- b. Opening Prayer
- c. Roll Call – Steve Pins
 - i. Voting Members Present – Steve Pins (President), Chrissy Eberhart (Vice President), Susan Grebasch (Secretary), Committee Chairs: Emily Haack, Madeline Kerr, Meghan Rupiper, Melissa Steward. Sam Knezevic (Treasurer) absent.
 - ii. Non-voting Members Attending – Principal Misty Hade, Father Ken Halbur, Assistant Principal Sara Hazel.
- d. Call for Additional Agenda Items – All members
 - i. None.
- e. Approval of Agenda – All members
 - i. Motion to approve amended agenda by Madeline Kerry, Meghan Rupiper second. All present approved.

2. Open Forum (non-Board member presents information to the board)

- a. None.

3. Administrative Report – Principal Misty Hade

- a. 305 students currently enrolled for 2022-2023 year.
- b. Guidance counselor hired.
- c. Before and after school position filled.
- d. Volleyball team formed and playing.

4. Update From Father Ken

- a. Playground
 - i. Soccer goals ordered and being paid for by the Knights of Columbus.
 - ii. Mulch put down around GaGa Pits and swings – materials paid for by a donor.
 - iii. Will be building a 12x20 gazebo with picnic tables.
- b. Finance Council Ask
 - i. Finance Council noticed that we have currently extra dollars in the Leadership Council budget. They are asking for a monetary donation to help pay for the road that will connect from the north parking lot to 13th St. The 13th street pavement is expected to be poured in late September. Due to weather, we probably wouldn't do our portion until spring 2023.
 - ii. After discussion and thoughts on upcoming projects that may need funding, the Council decided to have the Finance Committee discuss the options in a separate meeting and report back at the next general meeting.
- c. Brick Garden
 - i. Look to be putting this in mid-September. There were some adjustments to the spare bricks due to cost and availability.

- d. Future funeral luncheons
 - i. In the past we haven't been able to offer the gym for funeral luncheons. The parish would like to be able to have this option in the future. If this were to be requested, the school will work with the kitchen to provide sack lunches to the students they can have in their classroom. Parents would be notified ahead of time and the lunch items provided if this were to occur. On average the parish has only had four funerals a year so hope this option won't be utilized too much.

5. Discussion Items

- a. Snack during school hours
 - i. It was requested if snacks could be provided/allowed in classes during the school day.
 - ii. While there are merits to the idea, there are several things that prohibit it at this time including students that are allergic, those that receive free and reduced lunches already that may not be able to provide snacks, and clean up issues.
 - iii. If the school were to provide snacks, it would be estimated additional cost of \$50 per student.
 - iv. The decision was made to relook at this at toward the end of this school year for possibly next year.
 - v. Principal Hade will be sending out separate correspondence to the parents regarding this.
- b. Committee volunteer forms
 - i. Turnout of volunteer hand in – good response.
 - ii. Who will be contacting volunteers?
 1. Committee chairs will be contacting each person that expressed interest.
 - iii. Gift card winner – Ann Shannon
- c. Updates from committee chairs
 - i. SIAC/Academics/Extracurricular – Meghan Rupiper
 1. Cooking with Kids – due to some changes, the grades originally shown will be changing. Updated information will be sent out.
 2. Volleyball up and running.
 3. Mock trial looks to be on track to proceed this year.
 4. Chess club – Father Ryan is helping out on getting a leader.
 5. Battle of the Books will be going forward this year.
 6. Girls basketball sign up will be going out shortly. Boys will go out closer to winter.
 - ii. Community & School – Melissa Stewart
 1. Green Par-Tee on Sept. 29 currently has 39 people. More always welcome.
 2. Restaurant night on Sept. 12 at Ben's Burgers.
 3. Homeroom parties – The first one will be Oct. 28 – All Saints. Whether parents can attend has yet to be decided.
 4. Trunk or Treat is Oct. 30.
 - iii. Faith – Emily Haack
 1. Have been meeting with David Reising, Director, Faith Formation to coordinate events.
 2. Committee chair will be participating quarterly on the Faith Formation Committee to work in conjunction with the parish.
 3. The committee is creating a saints board that will be feature the saint of the month. This will be in the Narthex and coincide with one of the classroom saints.
 4. Working to set up Meals for the Heartland during October in the gym for the school and parish.
 - iv. Finance – Madeline Kerr

1. Grant was received to help pay for traffic signs. The committee will work with the school administration to determine what exactly will be purchased.
- d. Timing of next month's meetings with committee meetings added
 - i. Starting with September's meeting, we will adjust the meeting format to the following:
 1. 6:30 pm - Prayer in the church
 2. 6:35 pm - Dismiss to committee meetings in classrooms. All members are invited to attend. Committees will send out tentative agendas ahead of time.
 3. 7:15 pm – Committee meetings finish and Leadership Council meeting will begin.

6. Introduction of New Items

7. Adjournment—All member vote

- a. Motion to adjourn at 8:07 pm. Madeline Kerr motioned, Emily Haack second. All present approved.

8. Closing Prayer

9. Next Meeting: September 27, 2022, 6:30 pm (Committee meetings added)

Bulletin Blurb – The new Leadership Council (incorporating the School Board and the Family School Association) met August 30, 2022. The school year begins with 305 students, extra-curricular activities in progress (volleyball) with many starting to form and begin soon. Committees (Academics, Community & School, Faith and Finance) received volunteer forms and will be contacting those that signed up. Of those returning forms, congratulations to Ann Shannon, winner of the gift card. The Community & School Committee highlighted the Green Par-Tee and is still taking registrants for the Sept. 29 outing. The Finance Committee will be reviewing a request from the Parish Finance Council to help fund a connecting road between the north parking lot and a future 13th street connection. This will help with access into the parish lot. They will follow up at the September meeting. The Faith Committee is working on a saint's board to be featured in the Narthex. Other Council discussion covered a request for snacks during the school day. At this time it is not feasible but will be revisited in the spring for the 2023-2024 school year. Principal Hade will send out more information on this. The next meeting is Tuesday, September 27 starting at 6:30 pm in the church, immediately followed by committee meetings and then rejoin at 7:15 pm for the general Leadership Council meeting.