

**ST. LUKE THE EVANGELIST
CATHOLIC SCHOOL BOARD MEETING
Meeting Minutes
January 26, 2020 6:30pm**

Mission Statement

The members of St. Luke the Evangelist's Catholic School, together with our parish, commit to serving the students by ensuring that the teachings and values of Jesus Christ are integrated in all aspects of school life. We will serve as partners in the formation of life-long learners and living witnesses of Christ by leading lives of faith and stewardship.

1. Opening Activities

- a. Call to Order — Joe Schmidlein at 6:31 pm
- b. [Prayer](#)
- c. Roll Call – Joe Schmidlein
 - i. Voting Members Present - Katherine Garrett, Sam Knezevic, Nate Newman, David Niedergeses, Steve Pins, Meghan Rupiper, Joe Schmidlein.
 - ii. Non-voting Members Attending – Principal Misty Hade, Father Ken Halbur, Secretary Susan Grebasch
- d. Call for Additional Agenda Items – All members - none
- e. Approval of Agenda – All members
 - i. Steve Pins motioned for approval, David Neidergeses second. Agenda approved by all members present.

2. Open Forum (non-Board member presents information to the board)

- a. N/A

3. Reports (questions about reports that have been emailed prior to the meeting)

- a. Administrative Report – Principal Misty Hade
 - i. 3 1/2 days for snow makeup this year, 1 1/2 still left. If we go over, then add on days at the end of the school year.
 - ii. Board reviewing calendar for school year for 2021-2022. Likely start Aug. 25 but end dates vary from May 27 or June 1. Board will review and vote at February meeting.
 - iii. Specials - looking at next year. Starting next year, with two sections for 4th and 5th grades plus upper grades, will need to possibly get a second day for art and more guidance time. Increase art teacher from two days to three days and guidance add an additional half day. Also need to look at nurse time as well.
 - iv. Working to keep teachers morale up through various activities and functions.
- b. Extra-Curricular Programming - Steve Pins
 - i. Basketball going strong - games starting Feb. 6. Father will find out if parents of participants can come. Update – 2 people per athlete at events with masks and proper social distancing.
 - ii. Coding club filled up - starting Jan. 27
- c. Capital Campaign & Building - Father Ken Halbur
 - i. Building – they are finishing hanging steel. Start putting framing and decking for shelter rooms, pour roof in February.

- ii. Finance Council looking at funding for building and what is still needed.
 - iii. Will probably do another push in late spring/early summer for capital campaign.
- d. Technology Captain – David Neidergeses – no report
- e. Grant Captains – David Neidergeses/Joe Schmidtlein
 - i. Reviewing Farm Bureau grants available.
- f. Finance Captain - Sam Knezevic
 - i. Starting to look at revising hourly staff in budget for next year based on incoming enrollment. Not major financial changes but refinement.
 - ii. Finance Council starting to look at shifting back some of the items they picked up previously under the church budget back to the school responsibility and budget.
- g. Policy/Handbook Captain – Katherine Garrett – no report
- h. SIAC Captain – Nate Newman/Meghan Rupiper
 - i. Survey results from parents from fall conferences. Overall positive and strong and show improvement over previous years.
 - ii. Positives - small classroom size, communication and strong education.
 - iii. Improvements - extra-curriculars, Spanish, updates on Specials.
 - iv. Nate will send out a follow up and summary to parents.
- i. Family School Association Captain – Joe Schmidtlein
 - i. Longhorn Dash fundraiser on May 14. Replaces Luke's to Lady's Walk Run.
 - ii. Only be done by students this year at St. Luke's.
 - iii. An outside event so parents will be welcome to attend and walk/run with children.
 - iv. Will break up by grade level throughout the day.
 - v. Possibly do an outside book fair at that same time.
 - vi. More information will be sent out closer to date.

4. Discussion Items

- a. Enrollment
 - i. Continuing to do tours.
- b. Green Gala Update
 - i. Will have event in June.
 - ii. Will communicate to parish about current postponement but look forward to June.
 - iii. Location may be at St. Luke's to reduce on expenses.
 - iv. Committee will meet in March to determine date and move forward.
 - v. Will have virtual option as backup.
- c. School Board Positions
 - i. Two members have terms coming up the end of June.
 - ii. Need to look at by-laws and see what options are if they want to continue or if need to look at filling any openings.
- d. Subcommittee for Tri Council (working to bring parishioners back into the parish in person)
 - i. Looking to get person from each council to work on get ideas on how to get people attending church in person.
- e. Executive Session
 - i. Motion to adjourn to Executive Session at 7:39 pm. Dave Neidergeses motioned, Steve Pins second. All present approved.
 - ii. Executive Session ended at 7:48 pm

5. Introduction of New Items

- a. None.

6. Fr. Ken's Comments

- a. Gone in February 3-12 for retreat.
- b. Information should be coming out from Diocese in the near future so keep an eye out. Hopefully restrictions will be loosened up.
- c. Car line – possibly implement no left turns for north and south side drop off lanes. Concern about someone getting hit due to oncoming traffic. Will start to look at that as a possibility.

7. Closing Prayer

8. Adjournment—Joe Schmidlein

- a. Motion to adjourn at 7:49 pm. Sam Knezevic motioned, David Niedergeses second. All present approved.

9. Next Meeting: February 23, 2021, 6:30 pm

Bulletin Blurb - The School Board meet in January to start looking at the 2021-2022 school calendar, as well as refining the school budget for additional teaching days for some of the special's teachers next year. Extra-curricular basketball (for grades 5-8) and coding club for grades 2-3 are up and running. Progress continues on the building site as the building frame begins to take shape. A summary of survey results from parents taken during fall conferences will be sent out soon. Help is needed for the Longhorn Dash (replacing Luke's to Lady's Walk Run) on May 14. It will be an outside event so parents will be able to attend. Following in June, the Green Gala will take place, either in person or virtual with exact date yet to be determined. And finally, discussion started about having right turns only when exiting the north and south drop off lines due to concern about someone getting hit from oncoming traffic. More discussion to follow on that.

Principal's Report

January Board of Education Report

St. Luke the Evangelist Catholic School~ Misty Hade Mission and

Core Values:

We Pray~We Learn~We Serve

Vision:

St. Luke the Evangelist Catholic School is an inviting, positive community where ALL are respected, encouraged and challenged. As a family, we lead with a servant heart. We strive to build faith, academic, and emotional growth for each individual as a valued child of God.

- Enrollment Numbers: 2020-2021 (as of 1/20/2021)
 - Kindergarten: 35- 1 online
 - First Grade: 36- 1 online
 - Second Grade: 44- 3 online
 - Third Grade: 39- 1 online
 - Fourth Grade: 33
 - Fifth Grade: 20- 1 online
 - Sixth Grade: 19- 3 online
 - Seventh Grade: 10- 2 online
 - Eighth Grade: 5 Total

Students: 241

Tours- I have 2 tours scheduled in the next 2 weeks.

- Summary Sheet attached that shows current registration numbers as of 1/18/2021
- What is keeping us busy this month?
 - Pray:
 - Student-led Masses
 - Morning and afternoon prayer
 - Prayer before and after lunch
 - Advent Prayer Services
 - Learn:
 - Completing FAST reading and math assessments K-5 and MAP math, reading, and language assessments 6-8
 - Observations of teachers
 - Met with teachers to discuss feedback
 - Being in classrooms
 - Being a part of PLC meetings
 - Professional Learning day on January 18th
 - Effective Instruction
 - Mike Mattos- Solution Tree- MTSS integration with effective instruction
 - Serve:
 - Mission Day for the Children's Cancer Connection
- Success
 - Registration!!
 - Been in school for almost 100 days!!!
 - Spiritual Life Committee planned a great Catholic Schools Week.
- Information (documents sent to Board members only)
 - Calendar Information for 2021-22 attached
 - Looking at master specials schedule for next year with current registration numbers.

Extra-Curricular Report

- Boys' Basketball is still going strong. We have had more kids join since the last meeting. Games are supposed to start on 02/06/2021.
 - 13- 5-6th graders
 - 7- 7-8th graders
- Coding Club for grades 2-3 was supposed to start last night (Tuesday, Jan. 26), however winter weather canceled that, so the first Coding club will occur tomorrow after school.
- This club was limited to the first 15 registrants and was full within 24 hours of posting on the SLTE Parents Facebook page.
- Coding Club for grades 3-4 registration will go out the first week of March. It will also be limited to the first 15 registrants.